

Book

Policy Manual

Section

000 Local Board Procedures

Title

Student Representative to the Board

Code

004.1

Status

Adopted

Last Revised

### **Purpose**

The Board recognizes that its actions most directly affect district students. The Board may choose to establish the position of student representative to facilitate communication between the Board and the students. The structure to voting for the board representative is to mimic real voting requirements.

### **Qualifications**

- The student representative must be in good academic standing and cannot be failing a class. A copy of the grade report must be submitted by the student with letter of interest and a petition of interest.
- Must be in good standing free of discipline violations.
- The student representative must be a member of the junior or senior class during the year(s) in which s/he serves as a representative to the Board.
- The student representative must be able to attend a minimum of two (2) evening meetings a month.
- The student representative must be a resident of the district and a citizen of the Commonwealth of Pennsylvania.

## **Student Representative Responsibilities**

- Attend regular, special, and committee meetings of the Board.
- Assume the role of the student representative to the Board. The student representative serves in a nonvoting capacity but can bring issues to the Board for consideration through the Board or committee system.
- Student representatives will not attend Executive Sessions of the Board.
- Become knowledgeable about the district's policies and the functions of the Board.
- Be prepared to study all relevant matters presented to the Board in light of the needs that exist rather than through preconceived notions.
- Be cognizant of the role of the Board as a policy-making and not an administrative body.
- Participate in discussions as appropriate.
- Act for the Board only when authorized by the Board to perform a specific task on the Board's behalf.
- Review the agenda before each meeting.
- Become knowledgeable about Board procedures and Roberts Rules of Order.
- Attend meetings on a regular basis, maintain good academic standing, can not be failing a class, and remain free of disciplinary violations.
- Be cognizant that the Board President and Superintendent alone have the responsibility to speak to the press and public on behalf of the Board.

## **Selection Procedures**

- Students who wish to serve as a student representative to the Board must submit a letter of interest, and a petition of interest signed by at least ten (10) students to the high school principal by April of their Sophomore or Junior year.
- If more than one student wishes to serve and meet the Qualifications, their names will be added to the ballot for the student body to vote on. The student with the most votes will have the application and vote records forwarded to the Superintendent. Ties will require a runoff vote.
- Superintendent of Schools will review the selection and finalize appointment as student representative.
- Elections will be held by the end of April every year for a one (1) year term.
- There is a two-year term limit.
- The first scheduled Board meeting in June will be the first meeting for a newly elected student representative.
- If a student is unable to complete the required duties of the position, the student will be replaced by a representative appointed by the high school principal until the next scheduled election in April.
- There shall be two spots for student representative to the board to be filled by one Junior elected and one Senior elected.

- Athletes may apply as long as the athletic schedule does not cause them to miss more than 1/4 of the meetings. All meetings to be missed must be reported to the Board or Superintendent a week before the meeting.

### **Student Objections**

- Any student who believes an election was handled unfairly can submit a letter to the superintendent who will investigate and come to a decision.
- Election decisions ruled on by the superintendent can be appealed to The Board. The Board's decision is final and not appeal-able.
- Student representatives who believe they have been unfairly dismissed from the student representative position can request a hearing before The Board in executive session.